#### OFFICE OF THE DEAN & PRINCIPAL, **FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL** JANUGANJ- 756019, BALASORE, ODISHA Tel-06782-224901 //E. mail- dean.gmchb@gmail.com

2196 D/FMMCHB Dt. 30.06.2022

#### **TENDER CALL NOTICE**

Sealed Tenders are invited from the Registered firms for "Supply of Books and journals" (Medical) for the financial year 2022-23 in two bid system (Technical & Financial) so as to reach the office of the undersigned within Twenty One days from the date of publication of the advertisement in the DMET, Odisha ,Bhubaneswar website(www.dmetodisha.gov.in. ) till 5.00 p.m. The detailed Tender paper, Terms & Conditions and List of Medical Books & Journals can be downloaded from the website www.dmetodisha.gov.in and www.blsmch.nic.in . The bidders should also enclose a DD for Rs.2000/towards cost of Tender paper in favour of Dean & Principal, F.M. Medical College & Hospital, Balasore payable at the CANARA BANK, BALASORE. The Books and Journals will be procured subject to availability of funds. Any tender received after the due date and time will be rejected. The tender will be received through Regd. Post/Speed Post/Courier only.

Bidders applying for Books as well as for Journals should superscribe clearly over them and submit separate envelopes.

The undersigned reserve the right to cancel of the Tender in full or parts at any

time without assigning any reason thereof.

Fakir Mohan Medical College & Hospital,

Balasore

Dean & Principal Fakir Mohan Medical College & Hospital, Balasore.

#### (A)

# TERMS AND CONDITIONS FOR PURCHASE OF TEXT AND REFERENCE BOOKS FOR CENTRAL LIBRARY, FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE FOR THE YEAR 2022-23

- 1. The sealed Tender are invited in double bid system i) Technical Bid & ii) Financial Bid in two separate sealed covers duly super scribed as Technical Bid & Financial Bid and be submitted in one sealed cover super scribed as **supply of Medical Books for the Year 2022-23 for FMMCH Balasore.**
- 2. Books on order are to be supplied within 30 days positively from the date of receipt of order failing which the purchase order stands automatically cancelled. The EMD will be forfeited. Part supply will not be entertained.
- 3. Books are to be supplied in good condition. Only original book prints are to be supplied. No prints of photocopy of books will be acceptable.
- 4. Only latest edition /recent year publications shall be accepted for the ordered books at the time of supply.
  - 5. Old edition books /remainder titles of books will not be accepted by the library at any cost.
  - 6. Rare books / back edition if any shall be accepted on specific orders only.
- 7. The selection of the firm for individual book will be made on the basis of highest discount @% rate on publisher's price in INR for that book and fulfilling the terms & condition of the Tender.
- 8. Prices of the supplied books are to be charged correctly in accordance with the Publisher's latest catalogue price only. Special prices if any offered by the publisher, the said special prices are to be charged on specific books.
  - 9. Certified copy of publisher catalogue must be attached with respect to the supplied books.
- 10. A copy of recent catalogue of the supplied books is to be submitted along with the Triplicate copies of Book bills/invoices. Internet price proof if needed by the Library will also be supplied.
- 11. Prices of the books marked in pen/pencil/sticker will not be accepted. Photo copy of latest catalogue/internet price proof are to be produced/submitted by the supplier to the office of the undersigned prior to issue of such order.
- 12. For Foreign publication books the conversion rate should be charged as per latest G.O.C circular as on the date of billing.

- 13. Should have to submit GOC membership certificate (for at least last 3 years).
- 14. The firm should have publisher authorization certificate.
- 15. Supplied books if any found damaged/misprint/page missing found later on are subject to replacement at the cost of the supplier.
- 16. The firm should not have been black listed in any Government/PSU organization, an affidavit to the effect is to be submitted by the bidder.
  - 17. The firm should submit the IT return of last 3 years.
- 18. Prices of the books charged in the book bills/invoice are subject to recovery if any excess found later on. The supplier has to submit undertaking accordingly.
- 19. Books are to be delivered by the publisher /seller /supplier at the Central Library, FMMCH, Balasore-756019, Odisha at the supplier's own cost.
- 20. The supplier shall have to supply books as per ordered book list within the time period allowed to the satisfaction of the undersigned.
- 21. The payment against the bills shall be made after due scrutiny, checkup and stock entries of the book bills by the Library with necessary clearance certificate.
- 22. The rate of discount once offered in the Tender Papers is final and should not be altered at any cost. The firms will be approved for the financial year 2021-2022 and the approved firm will have to supply cost and publication details of the books as per requirement from time to time.
- 23. The undersigned reserves the right to return any order listed books if sufficient price proofs and edition proofs are not furnished by the supplier.
- 24. Bills /invoices are to be submitted in triplicate (Computerized only) mentioning the full title of the books , author, edition, year of publication, price of each book, no of copies and total price are to be mentioned.
- 25. The supplier has to submit ordered books , bills in triplicate and all relevant papers such as :- Price proof, recent publisher's catalogue etc. at the time of submission of books , failing which books can't be accepted. The supplier has to take back rejected books.
- 26. The book supplier or his authorized representative will remain present while submission of books to the Library till all checking formalities are over by the Library.
  - 27. The quantity of procurement may deviate subject to availability of funds.

- 28. In the event of failure to supply 100% of the ordered books then the payment shall be withheld till the firm supplies the entire list within stipulated time.
- 29. In the event of non-supply of any ordered book, the supplier has to comply with regarding the reasons of non-supply in form of a letter from the concerned publisher.
- 30. Still in the event of non-supply of any ordered books and non compliance to the above mandate, the supplier will have to forfeit a proportionate amount of EMD subject to a minimum of 50%.
  - 31. The firms are requested to furnish the photocopy of the PAN card.
- 32. The photo copy of Savings Bank Account /Current Account Passbook is to be submitted along with the Tender in order to facilitate online payment to the said Account no.sof the firm.
  - 33. Any legal dispute in this regard will be settled within the Balasore jurisdiction only.
- 34. Earnest Money Deposit for Rs. 80,000/- (Rupees Eighty Thousand) only in shape of Demand Draft in favor of Dean and Principal, FMMCH, Balasore, Odisha payable at Balasore (Code No. 466), Canara Bank is to be deposited along with the tender Papers. The bidders should also enclose a DD of Rs. 2000/cash (non-refundable) in favor of Dean and Principal, FMMCHB payable at Canara Bank branch towards cost of tender paper.
- 35. Security deposit @5% of the ordered value only in shape of Demand Draft in favor of Dean and Principal, FMMCH, Balasore, Odisha payable at Balasore (Code No. 466), Canara Bank will be deposited by the firm within 15 days from the date of receipt of supply order and the same will be refunded after successful supply of ordered books.
- 36. The Dean and Principal, FMMCH, Balasore, Odisha reserves the right to accept or to reject any or all the Tender papers without assigning any reason thereof.
  - 37. Tax shall be deducted at source as per the law.
  - 38. Valid GST registration certificate
- 39. A certificate should be appended by the book publisher / seller/supplier on the body of the bill/back side of the bill(last page) as follows:

This is to certify that:-

- i. Books are supplied as per Order No. Dated of the Dean & Principal ,FMMCH, Balasore, Odisha.
  - ii. Books are supplied in good condition.
- iii. Books are supplied only latest edition /latest year of publication and are not old edition or remainder titles.
- iv. Prices of the books are charged correctly in accordance with the publisher's catalogue price only.

v.	Prices charged in the boo	k bill , if any found	l excess later on t	are subject to	recovery from the
book seller					

- vi. Books supplied if any found misprint /damaged / page missing are subject to replacement.
- vii. Supplied books if any found old edition / remainder titles later on are subject to replacement.

Signature and seal of the Book Publisher/seller/supplier

			•	
(A):	Whether the Book	Publisher/seller/Supplier		
	has agreed to all termentioned above (A	rms and conditions as A). Please Tick (	YES /NO	
(B):	Undertaking /Declar	ration/ Agreement during sub	mission of Tender:	
		is/are hereby declare that the all the library terms and con-	ne facts furnished by us a	
	9	ignature of the Book Publish	er / Seller/Supplier (with s	seal)

#### **Technical Bid:**

#### The following documents are to be provided with the Technical Bid otherwise the Tender submitted by the Firm stands automatically cancelled.

- 1. The EMD for Rs. 80,000/- (Rupees Eighty Thousand) only in shape of Demand Draft in favor of Dean and Principal, FMMCH, Balasore.
- 2. Copy of Registration Certificate of the Organization.
- 3. Copy of GOC membership certificate. (At least last 3 years)
- 4. Copy of publisher authorization certificate.
- 5. An affidavit in original to the effect that the firm has not been black listed anywhere.
- 6. Copy of PAN card.
- 7. Copy of the first page of the Saving Bank Account /Current Account Passbook.
- 8. Copy of Income Tax return certificate of last three years.
- 9. Experience for supplying medical books for last 5 years . (Certificate or Order copy from concerned institution must be attached).
- 10. Financial turnover should be minimum of Rs. 2 Crores per annum for last three financial years. (CA Certificate must be attached).
- 11. Past performance Report/Purchaser lost.

- 12. The undertaking regarding no history of Black Listed by any government Authority.
- 13. Documents submitted by the Bidder must be signed by him/her.

Signature and seal of the Journal Publisher/seller/supplier/agency

#### (B)

#### **TERMS AND CONDITIONS**

#### FOR SUBSCRIPTION OF JOURNALS FOR 2022-23 FOR CENTRAL LIBRARY, FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE

- 1. Journals on order are to be supply within 30 days after its publication. Failing which the purchase order will stand automatically cancelled. The EMD will be forfeited. Part supply will not be entertained.
- The sealed Tender are invited in double bid system i) Technical Bid & ii) Financial Bid in two sealed covers duly super scribed as Technical Bid & Financial Bid and be submitted with one sealed cover super scribed as <u>supply of Journals for the</u> <u>Year 2021-22 for</u> FMMCH Balasore.
- 3. Journals are to be supplied in good condition. Only original prints are to be supplied . No prints of photocopy shall be acceptable.
- 4. Prices of journals are to be charged correctly in accordance with the publisher's latest catalogue price only.
- 5. The selection of firms will be made on the basis of highest discount@% rate and fulfilling the terms and conditions of the tender.
- 6. A copy of Recent Publisher's Catalogue of the supplied journal are to be submitted along with the Triplicate copies of journal invoices. Internet price proof if needed by the Library will also be supplied.
- 7. For Foreign Journals the conversion rate will be charged on the date of issue of the purchase order.
- 8. Supplied Journal if any found damaged/misprint/page missing found later on are subject to replacement at the cost of the supplier.
- 9. The subscription agency/firm(s) will have to replace the lacking/ missing issues of journals if any, on receipt of claims.
- 10. Prices of the journals charged in the journal invoices are subject to recovery if any excess found later on.
- 11. Journals are to be sent by speed post/registered post/courier post by the publisher/supplier/agency addressing to :- To the Dean & Principal, FMMCH, Balasore-756019, ODISHA at the supplier's own cost.
- 12. No advance payment will be given. The approved subscription agency/firm will deposit the cost of the journals to respective publishers in favor of FMMCH, Balasore-756019, Odisha after receipt the confirm order from this end. The online payment will be made

- to the agency only after receipt of the remittance proof of payment to the publishers by the approved firm/agency.
- 13. The payment of journal invoice shall be made by the Accounts Officer, FMMCH, Balasore upon receipt of the invoices from the library duly certified and after getting the clearance from the library.
- 14. The rate of discount (flat discount) once offered in the Tender Papers can't be changed by the tender after opening of the Tender Papers at any cost. The firm will be approved for the calendar year 2022 and the approved firm will have to supply cost and publication details of the journals as per requirement from time to time.
- 15. Journal invoices are to be submitted in triplicate (Typed/Computerized) mentioning the full title of the journal, publisher, year, volume ,frequency, price, price in Indian Currency, etc. are to be mentioned.
- 16. The approved firm will have to provide the Subscription ID of the journals after getting order and to provide the user ID and password for online access of the journals in e- library free of cost.
- 17. The approved firms are requested to furnish the photo copy of the PAN card .
- 18. The photo copy of the Saving Bank Accounts/ Current Account Pass Book is to be submitted along with the Tender in order to facilitate online payment to the said account numbers of the firm.
- 19. Should have to submit GOC membership Certificate (for at least last 3 years).
- 20. The firm should have publisher authorization Certificate.
- 21. The firm should not be black listed in any Govt. /PSU organization and affidavit to the effect is to be submitted by the bidder.
- 22. The firm should submit the IT return of last 3 Years .
- 23. Bank Solvency Certificate is to be submitted from the Bank with the required amount.
- 24. Any legal dispute in this regard will be settled within the Balasore Jurisdiction only.
- 25. Earnest Money deposit for Rs. 80,000/- (Rupees Eighty Thousand) only in shape of Demand Draft in favor of Dean and Principal, FMMCH, Balasore, Odisha payable at Balasore (Code NO. 466) Canara Bank is to be deposited along with the Tender Papers. The bidders should also enclose a DD of Rupees 2000/- cash (non-refundable) in favor of the Dean and Principal FMMCHB payable at Canara Bank towards cost of tender paper.
- 26. The Dean and Principal, FMMCH, Balasore, Odisha reserves the right to accept or to reject any or all the Tender Papers without assigning any reason thereof.
- 27. Tax shall be deducted at source as per the law.
- 28. Valid GST registration certificate
- 29. Journal's having complementary online access option must be provided with id for use in e- library.
- 30. Documents submitted must be self attested.

#### **Technical Bid:**

#### **DOCUMENTS TO BE PROVIDED WITH THE TECHNICAL BID**

1. The EMD for Rs. 80,000/- (Rupees eighty Thousand) only in shape of Demand

Draft in favour of Dean and Principal, FMMCH, Balasore.

- 2. Copy of Registration Certificate of the Organization.
- 3. Copy of GOC membership certificate. (At least last 03 years)
- 4. Copy of publisher authorization certificate.
- 5. In affidavit in original to the effect that the firm has not been black listed anywhere.
- 6. Copy of PAN card.
- 7. Copy of the first page of the Saving Bank Account / Current Account Passbook.
- 8. Copy of Bank solvency certificate.
- 9. Financial turnover should be minimum of Rs. 1 Crore per annum for last three financial years. (CA Certificate must be attached)
- 10. Copy of Income Tax return certificate of last three years.
- 11. Valied GST registration certificate.
- 12. Certified copy of publisher catalogue must be attached with respect to the supplied books.

**Financial Bid:** 

**PROFORMA FOR FINANCIAL BID** 

Name of the Firm	Discount Offered	Remarks						

Signature and seal of the Journal Publisher/seller/supplier/agency

(A):	Whether the Journal Vender/Supplier			
	has agreed to all terms and conditions as mentioned above (A). Please Tick (	YES /NO		
(B):	Undertaking / Declaration / Agreement: I/WE M/s.	(Name	of	the
	cription agency//vendor//supplier) hereby declect and I/We hereby agreed upon all the library te			

Signature of the Journal Publisher / Supplier / Agency (with seal)

Dean & Principal FMMCH Ballasore Mohan Medical College

		L	IST OF BOOKS					
SL NO	NAME OF THE BOOKS	AUTHOR	PUBLISHER	QTY	CURRE NCY & PRICE PER BOOK	PRICE IN INR PER BOOK	% OF DISCO UNT	PRICE PER BOOK (IN INR) AFTER DISCO UNT
	1		ANATOMY	•	1			
1	GRAY'S ANATOMY	PETER L. WILLIAMS, LAWRENCE H.,BANNISTER ET.AL.		3				
2	ESSENTIALS OF HUMAN ANATOMY : VOLI	A. K. DUTTA		3				
3	ESSENTIALS OF HUMAN ANATOMY : VOLII	A. K. DUTTA		3				
4	ESSENTIALS OF HUMAN ANATOMY : VOLIII	A. K. DUTTA		3				
5	TEXT BOOK OF HUMAN HISTOLOGY	I.B. SINGH		3				
6	HUMAN EMBRYOLOGY	DUTTA		3				
	_		PHYSIOLOGY					
1	TEXT BOOK OF PHYSIOLOGY VOL. 1&2	DR. A. K. JAIN	APC BOOKS	10				
2	SAMSON WRIGHT: APPLIED PHYSIOLOGY	C.A. KEELE, E. NEIL, N. JOELS	OXFORD	2				
3	GHAI'S TEXT BOOK OF PRACTICAL PHYSIOLOGY	VP VARSHNEY, MONA BEDI	JAYPEE	10				
4	MEDICAL PHYSIOLOGY (INTERNATIONAL EDITION)	W.F. BORON E.L. BOULPAEP	ELSEVIER	2				
5	LIPPINCOTT ILLUSTRATED REVIEW OF PHYSIOLOGY (SOUTH ASIAN EDITION)	SUBHASIS DAS	WOLTERS KLUWER	6				
6	A TEXT BOOK OF	B. S. YADAV	ARJUN	2				

7 HUTCHISON'S CLINICAL METHOD 8 CUNNNIGHAM'S G.J ROMANES 9 REVIEW OF PARACTICAL ANATOMY 9 REVIEW OF PHYSIOLOGY 10 MULTIPLE CHOICE QUESTIONS IN PHYSIOLOGY 11 MEDICAL LABORATORY TECHNOLOGY METHOD'S INTERPRITATION 12 HUMAN PHYSIOLOGY A. K. JAIN ARYA FOR BDS 13 CRITICAL APPROACH TO CLINICAL MEDICINE ECG MADE EASY ATUL LUTHRA JAYPEE 2 15 PHYSIOLOGYCAL BASIS OF MEDICAL PRACTICE 16 PRINCIPLE OF NURAL SCIENCE KANDELAS, ARAH H. MACK MACK SINTERNAL MEDICINE R (VOL-18.2) IMPERNAL MEDICINE R (VOL-18.2)		BIOPHYSICS		PUBLICATION				
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2	The New England Journal of Medicine	
3	The BMJ Academic Edition	
4	Annals of Clinical Biochemistry	
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6	Annals of Pharmacotherapy	
7	American journal of Forensic Medicine & Pathology	
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SL. NO.	TITLE	ISSN NO.
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19	Indian journal of Physiology & Pharmacology	
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21	Perspectives in clinical Research	
22	Indian Journal of Practical Paediatrics	

23	Journal of Obstetrics & Gynecology of India	
24	Indian Journal Ophthalmology	
25	Indian Journal of Anesthesiology	
26	Journal of Anatomical Society of India	
27	Journal of Indian Academy of forensic Medicine	