

Ph. No...06782240153

Date 07/07/2022

Bid Ref. No 2695/S/FMMCHB

**TENDER DOCUMENT FOR EMPANELMENT MEDICINE STORE**

TENDER DOCUMENT FOR EMPANELMENT MEDICINE STORE  
FOR Fakir Mohan Medical College & Hospital, BALASORE, FOR A PERIOD OF THREE YEARS.  
2021/5/2022/19/05/2022-2023

Bid Reference No:-Superintendent FMMCH /Balasore /2695 2022-2023

DATE OF COMMENCEMENT OF BID DOCUMENT :- DT. 08 / 07 / 2022

LAST DATE & TIME OF RECEIPT OF BID DOCUMENT :- DT. 29 / 07 / 2022 / 5 PM

DATE AND TIME OF OPENING OF COVER -A (TECHNICAL BID):- Dt. 02 / 08 /2022

DATE OF OPENING OF COVER -B (FINANCIAL BID ) :- Dt. 02 / 08 /2022

ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS :-OFFICE OF THE  
SUPERINTENDENT ,FMMCH BALASORE, 756001, ODISHA, TEL NO.06782240153 E-mail :  
supdt.gmchb@gmail.com

PLACE OF OPENING OF BID DOCUMENTS :- O/O SUPERINTENDENT FMMCH BALASORE.

Sik. Jon

5-7-2022

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*[Handwritten signature]*

Bnd  
2/7/22

*06-07-22*



## SALE OF TENDER / BID DOCUMENT

A complete set of bidding documents may be downloaded by the Bidders directly from the WEBSITE available at [www.balasore.nic.in](http://www.balasore.nic.in) to participate in the tender. The Tender Paper cost fee of Rs.2000/- (Non-refundable) by way of Demand Draft drawn in favor SBS FMMCH Balasore, payable at Balasore to be submitted with the technical bid. The Bidders should specifically super scribe, "FOR EMPANELMENT OF MEDICINE STORE" on the top of the outer envelope containing Technical Bid and Price Bid separately. The form has to deposit EMD of Rs.20,000/- in the form of DD. The Tender Paper cost fee and the EMD amount should be submitted separately in separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of purchase of tender document and the Superintendent, FMMCH, Balasore shall have no responsibility for any delay / omission on part of the bidder. The tender paper should send by Regd. **post/speed post only to office of the Superintendent, FMMCH, Balasore and should reach the office on or before 5.00pm of dt. 07/07/2022**

a) Price of bid document Rs.2000.00 (Non-refundable)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

## GENERAL TERMS AND CONDITIONS FOR EMPANELMENT OF MEDICINE STORE OF FMMCH, BALASORE

### ELIGIBILITY CRITERIA

Bidders are eligible to participate in the tender.

1. The supplier must be govt. registered (GST) in the whole sale/retailer trade of drugs within five km radius from the FMMCH, Balasore Hospital Campus .
2. The firm should have valid Drug license or must apply for renewal before expiry of license to sale medicines, medical consumables and disposable items in retail/whole sale.
3. Pan card should be in the name of proprietor or firm.
4. The firm should not have been black listed either by the Tender inviting authority or by any state Govt. or Central Govt. organization or agencies.

### GENERAL TERMS AND CONDITIONS

1. Sealed Tenders will be received by speed post/Regd. Post on or before Dated. /07/2022 up to 5.00P.M. by the Superintendent, FMMCH , Balasore from intending medicine store's for empanelment of their medicine store/s for supply of life saving medicines, medical consumables and disposable items. Any tender received after the due date & time will be rejected.
2. It is a two bid tender and bidder(s) are to submit their tender in separate sealed covered envelopes for technical bid and commercial bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the covers should be put into a third Cover, which should be super scribed as "TENDER FOR EMPANELMENT OF MEDICINE STORE OF FMMCH, Balasore and also mention the contact no. and E-mail ID.
3. The tenderer should furnish EMD of Rs.20, 000/- (refundable) in the form of DD.
4. The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the O/o Superintendent, FMMCH, Balasore on date 19/07/2022 at 11.30 am. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
5. No tender documents can be accepted at any circumstances after the expiry of scheduled date and time for receipt of bids.
6. Each and every pages of the tender document should be serially numbered and duly signed by the applicant with stamp. The individual documents submitted may be flagged for convenience.

*[Handwritten signatures and dates at the bottom of the page, including "S. U. Sare 05-07-2022", "05/07/22", "07/07/22", and "07/07/22"]*



7. All entries in the tender form to be legible and should be filled carefully and clearly. The documents submitted by the bidder's will be evaluated in the technical bid.  
The bidders selected in technical bid opening will be eligible for price bid opening.
9. Selection will be made under **maximum percentage (%) of discount on MRP.**
10. After discount no extra taxes will be charge by the supplier.
11. The empanelment will remain valid for three years and it can extend on mutual consent basis on satisfactory performance.
12. The purchase shall be made on credit basis and the payment will be released as early as possible basing on availability of funds through on line. At any situation ,supply shall not be discontinued /delayed due to late in past payment.
13. The firms have to give declaration to have agreed on terms and condition in the tender paper , not black listed either by the Tender inviting authority or by any state Govt. or Central Govt. organization or other agency in non-judiciary stamp paper.
14. The drugs and consumables must be supplied immediately or by maximum by same day. or latest by 10.30 AM next day. The failure or refusal on chemist's part to supply the medicines to the purchaser within time, the contract is liable to be terminated/ cancelled at chemists risk and cost. Any additional cost involved in arranging supply from alternative source will be recovered from the chemist.
15. In case the medicines supplied sub-standard quality/short expiry, the firm have to replace them with standard quality with long expiry positively.
16. If any medicine to be procured is not available in the supplier, it will be the responsibility of the store to arrange it from any where and supply it at an earliest time.
17. Bill/ Invoice must mention the Name of the drugs, batch no. date of expiry, MRP including all taxes, % of Discount & billing price claimed of the medicines & medical consumables or disposable items.
18. Invoice copy of the medicine store to be submitted along with monthly bill.
19. The bidder if selected has to give an undertaking in stamp paper. if any payment is made in excess of actual billing amount, he has to return it and also has to comply the audit. when necessary.
20. The supplier will be responsible for quality of items supplied. The hospital authority will not be liable for any complicacies' out of supplied items.
21. If the firm does not supply the require medicines regularly and in time due to which patient treatment gets hampered then the approval of the firm will be canceled after three reminder.
22. The required items are to be procured day to day on credit basis and payment will be made on receipt of the funds from the Governments. The authority is not liable for delay in payment, it an unavoidable circumstances like paucity of funds arises at any point of time.
23. The payments of bills presented will be subject to allotment/availability of Govt. funds. the supplier shall make no claim from the Government of Odisha(FMMCH, Balasore) in respect of interest or damages in case the payment is delayed for any reason.
24. Every medicine has its own self life period mentioned on the label of medicine. The self life of medicine supplied should not have passed more than half of its self life at the time of supply.

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

**TECHNICAL BID (annexure-A)**

1. Earnest Money Deposit of Rs 20,000(Ten thousand) in shape of Bank Draft.
2. Copy of Valid Drug license or if applied for renewal then the challan copy of deposit and receipt copy of the concern authority for renewal of before expiry to be submitted along with previous license copy.
3. GST Registration Certificate.
4. Photo copy of Pan Card of firm/proprietor.
5. Turnover of last three years should more than 20 lakh per year (2019-20, 2020-21 and 2021-22) by chartered accountant/GST return copy of whole year.

*[Handwritten signatures and dates at the bottom of the page]*

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6. Tender paper cost of Rs.2000/- (Two thousand) in the shape of BD.
7. Last GST return copy,
8. Declaration through affidavit regarding non black listed by any state Govt. or Central Govt. organization and to obey the terms and conditions of the tender paper
9. Undertaking in stamp paper for refund of excess amount if paid and audit compliance (As per Annexure-B)

#### REJECTION OF TENDER

1. Non submission of any one document or invalid in technical bid, tenderer will be rejected.
2. If the documents/ information or declaration submitted by the bidder/s found false at any stage, the tender will be rejected.

#### DELIVERY OF TENDER

1. The date, time and venue for delivery of tender documents is as per schedule mentioned in front page of tender paper.
2. The Authority will not held responsible for postal delay to reach in the office of the superintendent before the last date & time.

#### BID VALIDITY

The validity of the Tender is for 03 (Three ) Years. This can be extended further on mutual consent based on performance during the period.

#### PRICE BID

1. The tender format giving the quoted rate for the items should be sent in a separate sealed cover hereafter called cover-B (price Bid). The cover-B, will be opened only of the bidders who qualified in technical bid (Cover-A).
2. The tender applicant must quote maximum percentage of discount on MRP (Base Discount on MRP= 10%).

#### EARNEST MONEY DEPOSIT

The tender should be accompanied with earnest money deposit (EMD) amounting Rs. 20000/- (Twenty Thousand) in shape of Demand Draft from any nationalized/ scheduled Bank in Favor of SBS FMMCH, Balasore.

Tender without EMD will not be considered and rejected.

The EMD of the unsuccessful bidders will be returned back after finalization of Tender without interest.

#### PAYMENT

1. the payment will be released as early as possible basing on availability of funds through on line.
2. In the event of the date being declared as holi day for the purchaser office, the due date submission of the Bids and opening of Bids will be the following working date & time or as decided by the purchaser.
3. The authority reserves the rights to accept or reject all the bids or any parts their of without assigning any reason thereof.
4. No conditional Tender will be accepted.
5. Any legal matter will be finalized in Balasore Jurisdiction.

*Bm*  
7/7/22  
Superintendent  
Fakir Mohan Medical college & Hospital, Balasore

*Dr. J. S. J.*  
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5/7/22