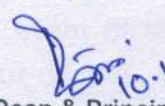


OFFICE OF THE DEAN & PRINCIPAL  
FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE  
At/Po Remuna, Dist.- Balasore, Pin- 756019 (Odisha)  
E-mail: dean.fmmchb@gmail.com , Tel 06782 – 224901

Quotation Call Notice No. 4388 /D/FMMCHB , Dt 10.11.22

**Expression of Interest (EOI) are invited for Selection of Scheduled Commercial Banks for Installation, Operation and Maintenance of Automated Teller Machine (ATM) at FMMCH, BALASORE, Remuna, 756019.**

Fakir Mohan Medical College and Hospital ,Balasore, Remuna, 756019 ( here in after called FMMCH, Remuna) invites Expression of Interest (EOI) from schedule commercial banks having banking license from Reserve Bank of India for installation, operation and maintenance of Automated Teller Machine (ATM) in the premises of the FMMCH, Remuna-756019 on monthly rental basis. Interested banks are requested to submit their expression of interest as per the terms & conditions, which can be downloaded from the website [www.blsmch.nic.in](http://www.blsmch.nic.in) .The expression of interest along with the terms and conditions duly signed by the interested banks in sealed envelope, addressed to the Dean and Principal, FMMCH, Balasore may be sent by registered / speed post so as to reach <sup>on</sup> before 25.11.2022 time: 17.00 hrs at Office of the undersigned.

  
10.11.22  
Dean & Principal,  
FMMCH, Balasore, Remuna,  
756019  
Fakir Mohan Medical College  
& Hospital, Balasore.



Banks should note that the following terms and conditions that will apply specifically in addition to the rules and regulations applicable as per Government of India.

1. Application in respect of EOI shall be addressed to Dean and Principal, FMMCH, Balasore, Remuna- 756019.

- i. The sealed envelope shall bear "EOI for ATM at FMMCH, Balasore, Remuna".
- ii. The last date for receipt of the EOI completed in all respect is 25.11.22 17.00 hrs.

**Eligibility Criteria:-**

- Only schedule commercial banks having banking license from Reserve Bank of India are eligible.
- Bank should have at least five years experience in the operation of ATM.
- Bank must have at least 1 (One) running ATM operating in the city.
- Bank should submit documentary proof in support of their experience / credentials.
- Minimum Reserve rental Price for ATM by the concerned bank must be mentioned
- iii. FMMCH, Balasore may waive any minor infirmity or non- conformity or irregularity which does not constitute a deviation, provided such waiver does not prejudice or affect the relative ranking of EOI after approval by competent committee.
- The bid will be opened on 29.11.22 at 12.30 PM. In the event of the date being declared as a closed holiday for purchaser's office, the date for opening of bids will be the following working day at the appointed times.
- The undersigned reserves the right to accept or reject any or all EOI at any time prior to award of lease without assigning any reason whatsoever.
- The contract shall be awarded to the banks offering the highest calculated rent per month.
- At present the monthly rent is Rs.2800/- (Rupees two thousand and eight hundred) only.
- Successful bidder has to deposit two months license fee (monthly rental fee) as security deposit within 15 days of letter of award, failing which the offer be withdrawn, at the option of the Institute.
- The rent may vary as per the directives of the higher authority from time to time.
- The undersigned may at any time terminate the contract by giving one month written notice to the bank without compensation to the bank. If the bank becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the Institute
- iv. On acceptance of the offer the party has to execute an agreement on non judicial stamp paper of value of Rs. 100/- (Rupees one hundred only, the cost of the stamp paper has to be borne by the bank) within 15 (fifteen) days from the issue of the letter of acceptance / order, failing which Security deposit may be forfeited and the license may be cancelled.
- The firm has to submit a signed declaration that there is no vigilance/CBI case pending against them.
- Settlement of disputes will be in Balasore Courts - Dean and Principal, FMMCH, Balasore or his/her authorized representative shall be the final

Accounts Officer  
F.M.M.C. & H, Bal  
S. U. Jena  
10/11/2022



authority in all disputes and decision will be accepted to all concerned.

v. Separate electrical connection for ATM shall be taken by the bank on their own having DISCOM approved meter and the bank has to pay the electricity bill to the Institute as applicable.

vi. Security arrangement of the ATM will be the responsibility of concerned bank. FMMCH, Balasore shall not be responsible for any loss of cash or any loss of installed equipment/s etc.

vii. All services for connectivity of ATM viz., lease lines/ broad band/ internet/ telephone lines / AirConditioner to be procured /installed by the concerned bank.

viii. The premises shall be used for the purpose of installation, operation and maintenance of ATM only.

ix. All electrical consumables like bulbs, tubes, etc are to be replaced by the party, in case they are damaged.

x. Successful bank shall not be permitted to draw any electrical connections /extension, etc without obtaining approval from the office of the Dean and Principal, FMMCH, Balasore.

xii. There shall be no structural damage to the premises.

xiii. Institute cannot ensure 24 hrs x 7 days electric power supply. Party may install their own UPS, if required, to run their storage facilities with due intimation to the Institute.

xiv. The licensee shall pay all the Central, State and local levies including GST being imposed or assessed by the competent authority or levied in future from time to time.

xv. The licensee shall obtain all the required permissions/license from concerned authorities for running the ATM at their own level and shall obey all the rules/regulations applicable from time to time in this regard and take all the security precautions to safeguard the equipments installed/provided at the premises.

xvi. The licensee shall be called upon for repair the premises in case it is found that the premises requires repair. It shall be the responsibility of the bank to renovate/construct the space for ATM Counter immediately at their own cost.

xvii. The licensee shall submit a copy of verified antecedents of their employees /staff deployed on the allotted site from the police authorities /Superintendent of Police within one month from the date of actual possession and the deployment of any new staff.

xviii. No obnoxious trade shall be carried on in the premises. No illegal activity shall be allowed to be carried by licensee and in case of such event, all the responsibility or legal obligation fall upon the licensee.

xix. Maintenance and regular functioning of the ATMs for all the 24 hours should be ensured by the Bank and FMMCH, Balasore will not undertake any responsibility in that account.

xx. No advertising/branding shall be permitted at the ATM counter. Only sign board indicating the logo and name of the bank shall be permitted to be displayed. However information related to ATM maintenance/transaction may be displayed.

xxi. Interested banks may have site inspection before submitting the offer.

xxii. The documents can also be downloaded from college website [www.blsmch.nic.in](http://www.blsmch.nic.in).

*S. K. Jena*

*10.11.2022*

Accounts Officer

F.M.M.C. & H, Balasore.



Annexure : 1

Location for allotment of Space (Location) at the premises of FMMCH,  
Balasore, Remuna, 756019 for installation of ATM

To

The Dean and Principal,  
FMMCH, Balasore, 756019.

No: \_\_\_\_\_

Subject: Regarding Quotation for allotment of Space at premises of FMMCH, Balasore for  
Installation of ATM.

Respected Sir,

With reference to your notification no. ----- dated----- on the above Subject; I  
hereby quote the rate for allotment of space for Installation of ATM in the premises of FMMCH,  
Balasore, Remuna, 756019.

1. Name of Bank:
2. Amount quoted per month (in figure):
3. Amount quoted per month (in words):

I hereby declare that I am the authorized person to quote the rate for the allotment of space  
and have gone through the terms and conditions of renting of space for installation of ATM at  
the premises of FMMCH, Balasore, Remuna, 756019, issued vide the notification no cited above  
and are acceptable to the bank. In case of allotment of Space the bank is ready to take  
possession of space within 15 days of allotment and sign the required agreement.

Yours Faithfully,

Date:

Signature:  
Name in block letters:  
Designation,

Seal of the Bank.



Annexure - 2

**CHECK LIST FOR DOCUMENTS TO BE ENCLOSED**

(Otherwise the quotation will be invalid)

SL No.	Description	Whether enclosed or not (Yes/No)
1	Banking license from Reserve Bank of India	
2	Self attested copy of PAN card of the person authorized for agreement	
3	Self attested copy of GST registration certificate	
4	Acceptance of terms and conditions on the company letter head duly signed	

Signed by authorized signatory.

Office Seal with date.