



OFFICE OF THE DEAN & PRINCIPAL
FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE
(Formerly known as Government Medical College & Hospital, Balasore)
At/Po-Remuna, Dist.- Balasore, Pin- 756019 (Odisha)

Quotation Call Notice No. 3758

Dt 11.09.2023

Quotation Call Notice for Light Transport Passenger Vehicle.

Sealed quotations are invited for 1 (one) number of AC petrol vehicle (Tiago/Bolt/Celerio/higher model same version within same range) having sitting capacity not more than 05(Five) including driver from interested individuals/Firm, which shall confirm to the Terms and conditions (Annexure-I) for the official use of the Dean & Principal, Fakir Mohan Medical College & Hospital, Balasore on monthly rent basis:


- 1) The service provider shall have a valid OGST registration to participate in the tendering.
- 2) The vehicle must be in Road Worthy condition, shall not be more than 3 (three) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, Proof of up-to-date tax payment etc. Mandatory for plying of vehicle..
- 3) The Driver of the vehicle must have a valid Driving License for Driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) The Vehicle must have fuel efficiency of minimum of 17 Kms/ litre .
- 6) The details of the make and year of Manufacturer of the vehicle ,registration No., mileage (Kms covered per litre) and name of the driver with DL No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation. (Technical Bid-Annexure-II)
- 7) A sum of Rs.5000/(Rupees five thousand only) shall be deposited by the intending bidder in shape of A/C Payee Bank Draft drawn in favour of the "Dean & Principal FMMCH BLS MISC" Payable at Balasore from any Nationalized Bank and submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 8) The monthly rate of hire charge be quoted separately in the financial bid information (excluding fuel and lubricants).The monthly charge excluding Taxes, if any should not exceed Rs.20,000/-(Rupees Twenty thousand only) as per govt. Guideline.
- 9) The Quotation should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers "Technical Bid for Vehicle" and "Financial Bid for Vehicle ". Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as "Tender for Vehicle" with tender No. and date, Bidder name, Mobile No. and email Id

S. H. J. one
11.09.2023

[Signature]

10) The quotation completed in all respect should reach the undersigned on or before ~~25-09-2022~~ by ~~5 PM~~ through Regd. Post/Speed post/Courier only the office of the Dean & Principal, FMMCH, Balasore.


11) The application form of the quotation containing general bid information and terms and conditions for hiring of vehicles will be available with District Portal & college portal (www.baleswar.nic.in/www.blsmch.nic.in). The application form is downloadable from the website shall be furnished along with a demand draft of Rs.500/-(Rupees Five Hundred only) shall be deposited by the intending bidders in favour of the "Dean & Principal, FMMCH BLS MISC" Payable at Balasore from any Nationalized Bank which is non refundable towards the cost of application fees.


-11.9.23

Dean & Principal,

Fakir Mohan Medical College & Hospital, Balasore.


Dean & principal
Fakir Mohan Medical College
& Hospital, Balasore


11-09-2023

Terms & Conditions for Hiring of vehicles (Eligibility Bid)

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on monthly hiring basis.

1. **The successful bidder shall be required to sign an agreement with the hirer.**
2. The Bidder should have at least three years of experience in the Tour and travelling business in providing passenger transport vehicles in reputed organizations.
3. Bidders should quote their unconditional rates strictly in the prescribed proforma provided in financial bid in a separate **envelope (Annexure-III), Cutting, over-writing if any should be duly counter-signed.**
4. The period of contract shall be initially for a period of 2 years which can be extended subject to satisfactory performance.
5. The hired vehicle, during period of contract, shall have necessary valid MV documents, which are mandatory such as :- valid Registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. The DL of the driver be available all the times. The office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicles any manner whatsoever. The hirer shall not be responsible for all such litigation.
6. The hire charges to be paid for monthly basis is final but does not include cost of fuel which is to be paid separately basing on actual consumption and lubricants as per existing govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box and different differential coolants, tyres and tubes, battery etc. will be borne by the bidder.
7. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver should be well behaved, gentle and obedient in nature and should not have any criminal records. The police verification reports should be produced from the competent authority for the drivers.
8. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
9. Compensation and related expenses whatsoever in case of any casualty (unforeseen) shall be borne/paid by the Bidder.
10. **In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage the vehicle from the other source.**
11. **The vehicle shall report for duty for full month.**
12. In case of emergency or night call, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
13. **Monthly hire charges, GST and reimbursements towards cost of diesel/Petrol (as per actual), lubricants and Toll Gate tax (as per Govt. Norms) of selected bidders will be paid in every succeeding month, as far as possible within 15 days of the submission of the bills by the service provider and no advance payments will be made. The Bill name should be in the name of the bidder.**
14. The Bidder shall provide a log book to the driver and Log books shall be maintained as per the format at **Annexure-IV**. Kilometre reading and POL drawn shall be necessarily recorded in relevant columns and verified by the authorized officer before releasing payment.

S. Y. Jene 
11.09.2023

15. The vehicle should have commercial license & shall not be more than three years old from the initial registration and also in good running condition during the period of contract.
16. The agreement can be terminated with one month's notice by either party showing the reason thereof.
17. The financial bids (**Annexure-III**) of only those bidders will be opened whose Technical bids found complete in all respect. The date and time of opening of Technical bid (**Annexure-II**) will be intimated in due course.
18. The competent authority reserves the right to accept or reject any bid in full or part without assigning any reason thereof. The decision of the competent authority in this regard shall be final and binding on the Bidder.
19. Any dispute arising out of this contract will be subjected to Jurisdiction of the Courts in Balasore only.

Label
-11-9-23

Dean & Principal,
Fakir Mohan Medical College & Hospital, Balasore.

Dean & Principal
Fakir Mohan Medical College
& Hospital, Balasore

S. U. Sen
11-09-2023

General Information for the Hiring vehicles: (Technical Bid)(Self certified copies of required documents to be enclosed where required)

Sl No	Information required* Self certified Copy to be enclosed)	Information for Vehicle for Dean & Principal, FMMCH, Balasore
1	Name of the Bidder:	
2	Address of the Bidder:	
3	PAN of the Bidder:	
4	GST No. Of the Bidder:	
5	Name & complete address of the Vehicle Owner:	
6	Name of the Make & Model	
7	Registration No. of vehicle	
8	Year of Manufacture	
9	Date of Registration	
10	Fitness certificate validity	
11	Pollution Certificate Validity	
12	IT return of Previous year	
13	Permit validity	
14	Insurance validity	
15	Rate of fuel consumption / Mileage per lit:	
16	Name/ address of the Driver	
17	DL No and validity of the DL Of the driver	
18	Contact of the Service provider (Tender/Quotationer) , Mobile No./ Landline Tel. No.:	
19.	Lease Agreement with the owner of the vehicle if the bidder is different:	
22	Tender Cost fee (Rs.500/-) Mention DD No, date, amount, Bank Name	
21	Security Money (Rs. 5000/-) Mention DD No, date, amount, Bank Name	

* Note: self certified copies of valid documents to be enclosed

Certified that the information submitted above is true to the best of my knowledge and belief.

Date-

Place-

Seal & Signature of the bidder

S. K. Jena
11.09.2023

FINANCIAL BID FOR ANNUAL RATES FOR HIRING OF PASSENGER VEHICLES
(To be submitted separately in a sealed envelope)

Name and Address of the Bidder :
Contact No. :

Monthly Rental Basis (Amount in INR) for Models mentioned in Annexure-III.

Sl. No.	Description	For Vehicle 1 for Dean & Principal, FMMCH, BIs
1	Monthly charges excluding GST for vehicle engaged	
2	Rate of GST	
3	Total	

I/We hereby declare that all above particulars are correct. I/We have read the terms and conditions of the Technical bid enclosed with this form separately duly signed on each page and I/We shall abide the same.

Date:
Place:

(Signature of the Bidder)
Seal with Address

Log Book

Annexure – IV

Date	Place of departure and time	Place of arrival and time	Kilometre age/Hours done	Purpose of Journey	Name and Designation of officer using
1	2	3	4	5	6

Petrol/Diesel					Signature of the driver	Signature of the Officer	Remarks
Petrol/Diesel In tank	Petrol/Diesel Supplied	Total	Petrol/Diesel consumed	Balance in tank			
7	8	9	10	11	12	13	14

Date-
Place-

Seal & Signature of the bidder